

POSITIONS OF RESPONSIBILITY

LIBRARIAN

Job Description:

The troop librarian oversees the care and use of troop books, pamphlets, magazines, audiovisuals, and merit badge counselor lists.

Reports to:

The Assistant Senior Patrol Leader for Patrol Development

Librarian duties:

1. Set up and take care of a troop library.
2. Coordinates with Merit Badge ASM on books needed for the library.
3. Keep records of books and pamphlets owned by the troop.
4. Add new or replacement items as needed, including current and previous versions of merit badge books
5. Keep books and pamphlets available for use at meetings and for borrowing by Scouts working to earn merit badges.
6. Keep a system for checking books and pamphlets in and out, and follow up on late returns.
7. On a regular basis solicit from the troop no longer used merit badge pamphlets.
8. The Librarian stands in for the scribe(s) when they are unable to attend a meeting.
9. Set a good example
10. Proudly and correctly wear the Scout uniform per the BSA standards
11. Demonstrate highest level of Scout Spirit. Be focused and involved during scout activities
12. Limit personal, social activities during scout events
13. Lives by the Scout Oath and Law
14. Works cooperatively with ASPLs

Prerequisites:

- The Scout must at least be First Class rank
- Completed Troop Leadership Training (or commit to complete during term)

Performance and Advancement Expectations:

- Attend at least 75% of Troop meetings, campouts and Court of Honors during term, unless excused by Scoutmaster.
- Unless excused in the monthly evaluation
 - Attend weekly Troop Meetings in a field or activity uniform
 - Attend Courts of Honor
 - Attend Troop Campouts
 - Attend PLC/Green Bar meetings during tenure
 - Attend all Scout Staff preparation meetings and activities prior to a Campout.
- Have read, signed and has copy of Troop Leadership Position Agreement.
- Meet with the SM or his designee to establish your written advancement plan for the leadership term. The Troop will provide an opportunity to sign up for, and complete merit badges consistent with your obligations as a Scout Leader.
- Maintain your service record for this Position of Responsibility for use in all Scoutmaster Conferences.
- Schedule and complete regular leadership conferences after appointment (approximately every 60 days) to review progress, performance, credit and plan for the performance of the leadership position.