

## POSITIONS OF RESPONSIBILITY

### QUARTERMASTER - PATROL

**Job Description:** Works with Patrol Leader and PASM's to request, issue, maintain and return equipment for an MSP or OSP as needed for Troop campouts. Keeps an inventory of patrol equipment and sees that the gear is in good condition, and he reports on the status of equipment in need of replacement or repair to the Patrol Leader and PASM.



**Reports to:** Patrol Leader and PASM

#### Quartermaster - Patrol duties:

- Works closely with Patrol Leader.
- Supervised by the PASM.
- Assist Patrol Leader in planning equipment needs for troop activities and events.
- Keeps Patrol Action Packer fully stocked in accordance with an agreed inventory list.
- Check the Action Packer out from the Quartermaster – Troop at the beginning of the semester and back in at the end of the semester.
- Maintain a Patrol Cookbook in a form that can be used on campouts.
- Add at least two campout appropriate recipes to the Patrol Cookbook.
- Make sure equipment is in good working condition.
- Keep equipment neat and clean.
- Inspects Action Packer prior to each campout.
- Coordinates with Grubmaster to ensure that all needed equipment (e.g. dutch oven) has been requested of Quartermaster-Troop to be loaded on troop trailer.
- Makes sure all equipment in Action Packer is returned in good condition.
- If equipment becomes damaged/broken/lost/consumed, QM-P will replace equipment and submit a reimbursement request to the Troop Treasurer.
- When possible, attend PLC meetings.
- Responsible for inspecting all patrol action packers before and after campouts to insure they are clean and well stocked.
- Designate a substitute QM-P for campouts, if necessary.
- Educates scouts on the safe and responsible use of patrol equipment, and returns issued equipment in clean and well-maintained condition.
- Set a good example
- Proudly and correctly wear the Scout uniform per the BSA standards
- Demonstrate highest level of Scout Spirit. Be focused and involved during scout activities
- Limit personal, social activities during scout events

- Lives by the Scout Oath and Law
- 

**Prerequisites/Qualifications:**

- First Class rank or above
- Cooking Merit Badge (or commit to complete during term)
- Troop leadership training (or commit to complete during term)
- Attended at least 4 troop campouts and a summer camp or adventure program during the previous year.

The Scoutmaster may evaluate exceptions to these prerequisites on a case-by-case basis.

**Performance and Advancement Expectations:**

- There may be up to 8 Quartermasters-Patrol at a time. Duties will continue for a term of approximately 6 months. July 1 to Dec 31, January 1, to June 30.
- Have read, signed and kept a copy of Troop Leadership Agreement.
- Maintain your service record for this Position of Responsibility for use in all Scoutmaster Conferences.
- Schedule and complete monthly leadership Conferences after appointment (approximately every 30 days) to review progress, performance, credit and plan for the performance of the leadership position with PASM.
- Attend at least 75% of Troop meetings, campouts and Court of Honors during term, unless excused by Scoutmaster.
- Unless excused in the monthly evaluation
  - o Attend weekly Troop Meetings in a field or activity uniform
  - o Attend Courts of Honor
  - o Attend Troop Campouts